

St. Joseph School

Home and School Association (HSA)

Board Meeting January 4 2017

Attendees: Scott Bannon, Tracy Pertoso, Sue Rietz, Susan Lovell, Jen Conlon, Kelcey Hoyt, Robert Pertoso, Allyson Kane, Dana Dahm

Opening Prayer

Principal's report: Scott Bannon

Staff Lunch: Thanks to the organization of Kelsey the staff lunch went well. The food was great and several people went home with extras. Family participation was increased this year and everyone left happy.

Eighth grade Fundraiser: Jean Goodman needs clarification on the dates the school is available for the pancake breakfast. After reviewing the calendar and taking into account the holiday weekend it was unanimously voted to offer Feb 19 or 26th as potential dates. This allows enough time to accommodate the early March deadline for final payment for the Washington trip.

February 10th is the 7th and 8th grade Dance

Bishops letter: The Bishops letter is the final stage of evaluation of a 1-2 year study of student enrollment and budget. The budget has changed drastically in the past year. For ref. the parish in previous years provided the school with \$100,000.00 this decreased to \$66,000.00 to \$33,000.00 to zero this year to add to the deficit the cost of medical for staff has increased by \$50,000.00 With this being said we are not the only school operating with a deficit which is the reason for the study.

I am optimistic that given our good relationship with the church, our location, our building and our ability to expand will leave us in good standing. However things may look different next year we may have to accommodate more students and staff. Possibly offering busing to and from New Milford. We have a comfortable capacity for 300 students but can accommodate 340 "tightly" if needed the maximum class size would be 25. If school closing are needed the Bishop will recommend where the students should enroll. Decisions will be made in February. Catholic schools week will go forward as planned with the exception of registration. All schools have been asked to hold registration until an announcement has been made to eliminate competition. A meeting with the Bishop and the community will be setup in a few weeks.

Auction: HAS member should lead and coordinate specific area and can seek help from friends or interested volunteers.

Jeff Ross will coordinate Tickets and absentee ballots.

Dana and Susan will coordinate Auction Packets

Robert Pertoso will coordinate Setup

Jen Conlon Games and prizes

Coordinators are needed for Live auction, Side auction items, booklets.

Check in/check out is possibly covered as well as class project coordinator.

Center piece options are in progress.

Capacity of the space is 200/400 this has not yet been decided. We should know within a week if the larger size is available. Extra space was not secured because we were no able to sell tickets that far in advance. The pros and cons of the auction size was discussed.

Power to prosper sponsors should not be approached for auction donations, however there competition can be. Donations for wine wheel donations will begin asap.

Pros and cons of cash/open bar was discussed. Overconsumption of alcohol and the added cost to ticket price is a concern. Offering the 3 wine bottles per table is an option but will have to be purchased thru the Amber Room otherwise we will have to pay an uncorking fee. Final numbers on the cost to follow by email and will require a vote which will also be done by email. It is possible that families may donate towards the purchase of wine and perhaps we can label bottles as "donated by....or in memory of". Ticket price last year was \$65.00 with the added cost of wine it is possible to charge more per person. Price range of \$75-\$100.00 was discussed with the understanding that the profit will go directly to the school. However the \$100.00 price may scare some people away or subtract from the bids made on auction items.

Last year auction volunteers were not required to pay this year everyone will pay. One table of 10 will be donated to Peter Brady, the check in check out will attend without cost due to the volume of work. This was voted unanimously. Mr Bannon will buy a table for the staff.

Other: January 13th is sponsor appreciation night. There will be cake at center court and balloons. Walkathon shirts will be worn and paddles will be given upon arrival.

Treasurer report: Jeff Ross

Handout provided with adjusted numbers for the Harvest Tournament. Christmas Bazaar numbers are final. Annie Ovanessian donated the kitchen items.

Fish Fry during lent pending discussion.

Auctions needs to meet a \$34,000 goal, time line for sale of tickets Feb 1st

Addendum: last months attendee list was incorrect. Charlotte Hallock was in attendance, Dana Dahm was not.