



June 2017

Dear Parents and Guardians,

The After Care program will begin on **Wednesday, August 30th**. In order for your child to attend, we **MUST** have emergency forms filled out prior to the first day of the program. Therefore, we are asking all families (not just those that use the program on a regular basis) to fill out the following forms, so that we can keep them on file. Then, if you need to use the programs at any time, we will have the required information on hand.

Those families that use the program on a regular basis may also want to add other adults to the emergency form who may be picking up their children. If your child is going to an after-school activity, and then coming to After Care, please send in a note.

After Care begins at 3:15 and ends at 6:00 PM.

Your child will need to bring a snack/drink for After Care. However, snacks are available for purchase. All snacks are \$1 each. Please do not send money. Your bill will reflect snacks “purchased”, so please make your child and the After Care staff aware of what your child is allowed to eat at After Care. When packing a snack, please try to choose a peanut-free snack. We have children with mild to severe peanut allergies that attend After Care.

Activities vary from day to day. All students staying for After Care will meet in the library for attendance. The students begin After Care with a snack and have time to socialize. Homework will be completed at After Care. However, at times, students may need to finish up some homework at home. Each day consists of indoor and outdoor activities. Please dress for the weather.

If you are picking up your child before 5:00, please find us on the playground, in the library or in the gym. A “location” card will be posted on the outside library door. If you are picking up your child after 5:00, we will most likely be in the upper gym, or if weather permits, outside on the playground. Any change to the list of persons allowed to pick up your child **MUST** be in writing!

PLEASE NOTE: There will **NOT** be After Care on inclement weather days or for early dismissals the day before a vacation or holiday.

If you have any questions, please feel free to call or contact us at kvalzania@sjsbrookfield.org

June 2017

Saint Joseph School will provide After Care on early dismissal days, but close at 4:45.

If an early dismissal is scheduled before a major holiday (Thanksgiving, Christmas, etc.) we do not offer aftercare.

Please review this list of early dismissals as early as possible so that you can make child care arrangements. In the event of afternoon inclement weather that forces an early dismissal, we do not offer After Care.

2017-2018 Early Dismissal Dates

November 14th – Early Dismissal (After Care provided until 4:45)

November 15th – Early Dismissal (After Care provided until 4:45)

November 16th – Early Dismissal (After Care provided until 4:45)

November 22nd – Early Dismissal (No After Care- Thanksgiving)

December 22nd – Early Dismissal (No After Care- Christmas)

June 8th – Early Dismissal (No After Care – Teacher PD)

June 11th – Early Dismissal (No After Care)

STUDENT CARE SHEET 2017-2018

Child's Name(s): _____

Parent's Name(s): _____

Home Phone: _____

Cell Phone: _____ Name: _____

Cell Phone: _____ Name: _____

Work Phone: _____ Name: _____

Work Phone: _____ Name: _____

Home Address: _____

What is the best way to reach you during aftercare hours?

Allergies: _____

Concerns: _____

Please list the names and phone numbers of people who are permitted to pick up your child(ren):

Name: _____ Phone: _____

Name: _____ Phone: _____

Name: _____ Phone: _____

AFTERCARE PAYMENT CONTRACT 2017-2018

This must be signed and returned before staying for either program!

The Saint Joseph School After Care Program is a self-supporting program. Therefore, I will make payment on services as billed, by the due date. I understand that my child will not be allowed to stay for either program if payments are not up to date.

Signature of Parent: _____

Date: _____

The 2017 – 2018 program rates can be found on our SJS website: www.sjsbrookfield.org

The After Care program ends at 6 PM. Late pickups after 6:00 PM will be charged \$25 per 15 minutes late.